

Grovenor Community League **Minutes**

Board of Directors Meeting

Online

December 06, 2022 ▪ 7:00 pm start

**Abbreviated regular meeting held at the end of the AGM

Attended: Allan Bly, Jaclyn Briscoe, Kyle Greer, Alex Harcott, Michelle Kawulka (late), Bill Melenberg, Kersh Naidoo, Gerry O'Donnell, Madelen Ortega, Mariette Seed, **Total = 9 members.** **Recorder:** Mariette S.

1.0 Regular Agenda items for December 06

Motion to approve agenda. Madelen/Bill

1.1 Suggested changes to Bylaws.

- Gerry states that any changes to our Bylaws require 30 days public notice and it is necessary to indicate what changes are needed.

1.2 Suggested changes to meeting frequency

- Gerry says he feels we don't need to do monthly meetings and would like to move to bi-monthly. But this would require Bylaw changes. May help retain volunteers. Plus, a lot of things could be done in between meetings by means of email with either the executive group or full board voting on matters. Gerry offers to draft the changes to the Bylaws.
- Mentioned that the Civics position description change by Jeff should be included in the Bylaws changes as well.
- Direct deposit/e-transfer mentioned. Need for dual authorization mentioned. Signatory rules for signing cheques electronically for commercial accounts versus not for profit may be different. Alex and Kersh are meeting with the bank this week and will inquire further. Gerry noted that TD reps advised to him within the last two months that their etransfer system only allows for one approver versus two.

1.3 Set next meeting date as January 10

- All seem to agree with this.

1.4 CoE presentation in Feb for McKinnon Ravine bridge design

- Gerry says this group would like to meet with the board in February. They indicated that it is too late to provide feedback. Grovenor Community League has already met with their group a few months ago and provided the required feedback.
- Madelen to promote on social media; Gerry to provide her an outline of what to post.

1.5 Rinks update re new signs & hockey nets

- Kyle is close to getting the nets secured. They will come from Omni Sport as there are limited suppliers.
- He hopes to have the rink open this weekend. Hopefully on Friday, Dec 9. He will update Madelen.
- Gerry says the signs are in process, but the contact provided by Keaton has not replied. Kyle would like sturdier signs. Kersh offered to provide another vendor contact that we could try.

1.6 Murals update for facilities

- Gerry states that we contacted our previous mural artist Ryan Weisser (through Vince) re the repairs to the Rec Centre west wall mural and for the two new murals to be done at the Rec Centre and the Hall. these will be done in the Spring.

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- He also provided designs for the new murals, which the Executive Group have approved. He will share the approved designs with the board in 2023.

1.7 Facilities Maintenance Sub Committee

- Gerry states that a sub-committee could be formed to approve future proposed maintenance projects for the facilities until a new Facilities Director has been found. Our hall rental manager or custodian could bring items forward. (EFCL has a list of approved custodians.) Amanda is also good at taking initiative.

1.8 Miscellaneous

- Remind everyone to get their CL membership up to date. Available [here](#).
- Alex to forward the financials to the board for review. To be finalized in January.
- Madelen is happy to post vacant positions on social media.
- Madelen would like to have a sense of what is coming next to be able to plan proactively for the posts. A spreadsheet would be helpful. Kersh to put together.

2.0 Next meeting

- Tuesday, January 10, 2023 at 7:00 pm is the next regular board meeting of Grovenor CL.

3.0 Adjournment

- The meeting was adjourned at 8:41.

*August 2022 Financial Statements from Gill & Bird to be forthcoming.

October Profit and Loss Statement below

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Profit and Loss

Grovenor Community League

Date Range: Oct 01, 2022 to Oct 31, 2022



ACCOUNTS	Oct 01, 2022 to Oct 31, 2022
Income	
Government Grants – Federal	\$350.00
Hall Rental Income	\$450.00
Soccer Fees	\$2,396.42
Total Income	\$3,196.42
Total Cost of Goods Sold	
	\$0.00
Gross Profit	
As a percentage of Total Income	\$3,196.42 100.00%
Operating Expenses	
Bank Service Charges	\$1.25
Cleaning Services	\$528.00
Equipment Lease or Rental	\$414.54
Fall Fest Expenses	\$1,322.11
Grow Forward Grovenor	\$145.16
Memberships & Dues	\$519.14
Office Supplies	\$231.44
Printing and Reproduction	\$909.25
Rent Expense	\$250.00
Repairs & Maintenance	\$1,219.42

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Operating Expenses	
Telecommunication/Broadband	\$243.60
Utilities	\$341.83
Total Operating Expenses	\$6,125.74
Net Profit	
As a percentage of Total Income	-91.64%
	-\$2,929.32