

Grovenor Community League **Minutes**

Board of Directors Meeting

Online

November 01, 2022 ▪ 7:00 pm start

Attended: Margie Belanger, Allan Bly, Vince Bowen, Cassidy Cooper, Alex Harcott, Jeff Havixbeck, Michelle Kawulka, Kersh Naidoo, Grace Salvo, Keaton Seaby, Mariette Seed, **Total = 11 members.** **Regrets:** Jaclyn Briscoe, Heather Bolli, Kyle Greer, Alexis Labarda, Gerry O'Donnell, Bill Melenberg. **Optional:** CRC Rep Darrell Nordell **Recorder:** Mariette S.

0.0 Call to Order

- Kersh calls the meeting to order at 7:06 pm.

1.0 Approval of agenda – November 01, 2022

- Margie MOVES, Cassidy SECONDS. Motion is CARRIED to approve November 01 agenda.

2.1 Approval of minutes – October 04, 2022

- Cassidy MOVES, Margie SECONDS. Motion CARRIED to approve the October 04 minutes.

3.0 Reports

3.1 Vice President's reports

Kersh

Kersh states:

- A hearty welcome to Alex Harcott. Thank you for the time you are committing here.
- A big thank you for all that are on the team and the time and effort that you provide.
- Thank you to Mariette for the documentation, and Allan for the behind the scenes work.
- Thanks to Gerry for completing our insurance documentation.
- Gerry will send out prospective dates for the volunteer appreciation event.
- Gerry to undertake signage for expected behaviour at the rink.
- Gerry indicated we are preparing for the AGM that takes place in December. We want to send an election slate to Darrell.
- Thank you to Antoni for the time he spent with us.
- **Action Item:**

3.2 Treasurer's report

Alex

Alex reported that:

- Account balances as of September 30, 2022 were:
 - General Account: \$102,124.97
 - Casino Account: \$94,239.94
- Of note for September:
 - We had some advertising income.
 - We had some hall rental revenue.
 - We had Fall Fest expenses - \$4542.50
 - Antoni submitted the use of funds with AGLC. They wanted additional information. There is a form for doing Michael and Amanda's timesheets. Alex sent it to Kersh and Gerry.
- Allan explains the process for issuing checks to Amanda and Michael.

Action Item: Allan to send Amanda's timesheet to Alex.

3.3 Civics report

Jeff

Jeff reports:

- He has still been talking with Jeff Lewis regarding a working group for the 148 street project. It was suggested by Edmonton City council.

Grovenor Community League **Minutes**

Board of Directors Meeting

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- He offered to sit on the above mentioned board of that working group.
- He will keep emailing people to replace him in the Civics role.
- He has uploaded a Civics position description. Under our bylaws, 8.6c “representing the official position of the board”. He suggests we remove that clause.
- It is stated that an official position can be to remain neutral. Discussion ensues on changing the bylaws.
- **Action Item:** *Gerry & Kersh to look at the changes Jeff did on Civics’ role on website.*

3.4 City of Edmonton

Darrell

Darrell absent but sent an email and a report:

- He suggested that Grovenor executive meet with Amanda Kos regarding street labs.
- Rink ice-making seminar is upcoming. It is free, at the Lago Lindo community hall.
- **Action Item:**

4.0 Old business

4.1 Programs update

Cassidy

Cassidy state:

- He has some programs he would like to launch next year.
- **Action item:** *n/a*

4.2 Facilities status update

Allan

Allan reported that:

- We will be getting the furnaces looked at again. Likely due to the vandalism of people stuffing things down the pipe on the roof.
- Door on the shed was damaged this year. Stan will be putting a bar across the door.
- The hall is very busy these days, according to Miriam.
- **Action item:**

4.3 Membership update

Michelle

Michelle reported:

- For October, there were 8 family memberships, 1 individual, 1 senior membership.
- She distributed some membership pamphlets in south Grovenor.
- She has some membership cash to give to Alex.
- Instead of having a “technical” corporate or non-profit membership it can be an additional charge. As there is no corporate member category in EFCL.
- Corporate entities are a wide spectrum.
- We are trying to move away from a non-member rate.
- Action item:**

4.4 Neighbourhood watch update

Jaclyn

Jaclyn absent:

- n/a
- **Action item:** *n/a*

4.5 Sports update

Keaton

Keaton states:

- That community swimming is back. Jasper Place Leisure 4-6 pm free with membership.
- It is non-exclusive use. Meaning the pool is shared with the public.
- Costs to community league is \$10 an hour for anyone with membership to swim for free.

Grovenor Community League **Minutes**

Board of Directors Meeting

Online

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- No bites yet on instructors/volunteers for learn to skate programs. May go to paid position.
 - **Action item:** *Rob Chaput has done the power skating program before.*
- 4.6 IT/Communications update** **Allan**
Allan stated:
- There is now a cost to regaining the recording feature in Google Meet that may not be needed.
 - **Action item:** *n/a*
- 4.7 Street Labs update** **David**
David absent
- Kersh is waiting for feedback on the parklet erroneously placed at the north end of 144 street.
 - Some street lab features will stay through the winter.
 - **Action item:** *Kersh to follow up with Amanda from the City.*
- 4.8 Review of Board Positions on website** **Jeff**
Jeff has done Civics
- Civics position has been revised by Jeff and can be viewed in the Civics folder [here](#).
- 4.9 Fall Fest fireworks issue** **Kersh**
Kersh absent:
- We had a successful event.
 - It is hard to quantify how many people actually attended.
 - We had a grant for approximately \$1700 for music.
 - \$4542.50 Fall Fest expenses before the deposit.
 - We were happy to be able to have fireworks again this year. There was an issue with a resident reporting embers and unexploded shells.
 - The fireworks provider reached out right away to the resident. They were not allowed to see the damage to the property. The resident went quiet after a time.
- Action Item:**
- 4.10 Hall rental rates update** **Gerry/Allan**
- See sec 4.3 above.
- Action Item:** *In progress.*
- 4.11 Attracting new board members**
Kersh reported:
- That both himself and Gerry are willing to step aside from the vice presidents roles. Look for others to join the board.
- 4.12 Mural update** **Gerry**
- Gerry absent, no report.
- Action Item:**
- 4.13 Membership fees for non-profits**
- See item 4.3 above.
- 4.14 Social update**
Grace reported:
- She is back from her maternity leave.
 - The walking group is on Tuesdays at noon, meeting at the church. This will be a pilot project as walking has been difficult in the winter.
 - She is exploring other options like a book club.

Grovenor Community League **Minutes**

Board of Directors Meeting

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- She will be stepping down from the Social Director position. She would support the new social director.
- 4.15 Other old business** **All**
 - n/a
- 5.0 New business**
- 5.1 Financial statements for AGM presentation by Treasurer** **All**
 - Alex will send the financial statements to the accountant. Gerry and Kersh to work off-line with Alex.
- 5.2 AGM preparations** **Kersh/Gerry**
 - There are a number of things that go into the AGM. Besides financials, there are the people needed to fill the roles.
- 5.3 Newsletter** **Bill**

Bill absent but sent report stating:

 - The deadlines for all submissions (programs, AGM, board vacancies, advertising, etc.) is November 25.
 - Delivery of newsletters will be the following week, likely Wednesday, November 30.
 - He is down two newsletter carriers. Both routes are about 75 addresses each, one is the northwest corner of Grovenor, the other is south Grovenor. Please contact Bill if you know of someone who is interested.
 - Important that the newsletter get out on time. Many of our advertisers count on this.
- 5.4 Post approval on wages**
 - Board approval of funds needed for wages to be paid from the Casino fund.
 - We are seeking approval post-action.
 - **Motion** to retroactively approve wages commencing May 01, 2021 to current in the amount of \$2630 is moved by Keaton. Vince seconds. Approved.
- 5.5 Other new business** **All**
 - n/a
- 6.0 Action Items update** (for items not yet covered)
 - The list is edited in the meeting.
 - Online payment of hall rentals is brought up in light of bounced check.

Adjourned 8:49 pm. Next meeting is December 06, 2022

*Please see the September Income Statement included below.

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Profit and Loss



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Date Range: Sep 01, 2022 to Sep 30, 2022

ACCOUNTS	Sep 01, 2022 to Sep 30, 2022
Income	
Advertising Income	\$360.00
Hall Rental Income	\$2,265.00
Total Income	\$2,625.00
Total Cost of Goods Sold	
	\$0.00
Gross Profit As a percentage of Total Income	\$2,625.00 100.00%
Operating Expenses	
Cleaning Services	\$814.00
Equipment Lease or Rental	\$1,210.42
Fall Fest Expenses	\$4,542.50
Office Supplies	\$405.10
Rent Expense	\$250.00
Summer Programs	\$137.49
Utilities	\$435.34
Total Operating Expenses	\$7,794.85
Net Profit As a percentage of Total Income	-\$5,169.85 -196.95%